



BOARD OF HEALTH

TOWN OF WESTBOROUGH MASSACHUSETTS

FORBES MUNICIPAL BUILDING
45 WEST MAIN STREET, SUITE 25
WESTBOROUGH, MA 01581-1916

TEL (508) 366-3045
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MONTHLY MEETING

Tuesday

April 21, 2009
Forbes Municipal Bldg., Room 24
5:30 p.m.

AGENDA

1. Minutes of Meeting (3/17/09)
2. Director's Report (3/09)
3. Sanitarian's Report (3/09)
4. Health Inspector's Report (3/09)

New Business

- A. Acacia Indian Meadows - 5:45 p.m. - variance request
5. Director's Issues
6. Adjourn



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Minutes of Board of Health Meeting April 21, 2009

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The regular Board of Health meeting was held on Tuesday, April 21, 2009, in room 24 in the Forbes Municipal Building. The meeting was called to order at 5:45 p.m. by Chairman Federici. Those present were Member Ehrlich, Director McNulty, and Inspector Gilchrist. Absent were Sanitarian Baccari and Member Reh. Bills and payroll were signed.

Minutes of meeting held on March 17, 2009, were reviewed and approved.

Director's report was discussed and approved. The Director recently met with the Finance Committee to discuss the budgets for the Board of Health and solid waste. FinCom wants the Board to substantially raise dump sticker fees to cover the actual cost of the trash budget. The Director will report back to FinCom in six months with a plan.

Sanitarian's report was discussed and approved. There has been progress with a hoarding issue at an apartment complex. The tenant has been receiving weekly visits from the Director of YFS.

Health Inspector's report was discussed and approved.

NEW BUSINESS

Acacia at Indian Meadows Country Club - 5:45 p.m. - variance request

Lesa Tu, representing Acacia Indian Meadows, came before the Board to request a variance from the Board of Health amendment to the State Sanitary Code that would allow the use of a stand-alone sink as a hand sink in place of a wall-mounted hand-sink.

Inspector Gilchrist provided a brief summary. Acacia Functions are the new owners of the Indian Meadows Country Club and have been in the process of renovating the interior. The BOH ordered them to install three new hand sinks during the renovation; the BOH requires hand sinks to be wall mounted. One of the sinks is to be installed by the kitchen close to the Terrace Room. There is no wall in that area to mount a wall-mounted hand-sink.

Inspector Gilchrist recommended the variance be granted.

Member Ehrlich made a motion to grant the variance for the stand-alone sink with legs. Motion was seconded by Chairman Federici; the vote was unanimous.

DIRECTOR'S ISSUES

Director McNulty asked the Board to consider adding a new category to the fee schedule that would address retail space under 1,000 square feet. There are currently two categories that deal with square footage of retail space. One addresses retail space less than 10,000 square feet (\$200.00) and the other addresses retail space 10,000 square feet and over (\$500.00).

The request for the new category was prompted by a proposed site for a convenience store on East Main Street. The square footage for the site is 800 square feet. The store will sell coffee and pre-packaged foods. Director McNulty proposed a \$50.00 fee.

Member Ehrlich made a motion to add a new category to the fee schedule. The category "under 1,000 square feet of retail space" will have an annual fee of \$50.00. Chairman Federici seconded the motion; the vote was unanimous.

Director McNulty attended an equipment committee meeting today for the Region 2 Emergency Preparedness Coalition and it appears that the BOH will be receiving a satellite phone. There is also the possibility that the BOH will receive a trailer filled with public health EDS supplies. The coalition will buy five trailers for the whole region (74 towns and cities) and they'll be strategically located around Worcester County. The trailer would come with the requirement that it would be available and transported to another town in the case of an emergency.

The Coalition wants to start spending more of its money on training. Professional trainers would be hired to conduct table-top exercises using Westborough's EDS plan. Approximately 100 people would be involved in the training. Both Chairman Federici and Member Ehrlich expressed interest in attending the training.

The Homeland Security Council gave the BOH a message board and a light tower. That equipment also comes with the requirement that they'll be made available to other towns in the event of an emergency.

There being no further business, the meeting adjourned 6:25 p.m.

The next regular meeting will be May 19, 2009.

Respectfully submitted,


Kathleen Smith
Administrative Assistant